

No.	MATTERS RELATED WITH	ISSUER	RECEPTOR	THROUGH	INFORMED TO	THROUGH
1	Environmental Administration System	Corporate Manager of Environmental Sustainability	Head of Ecology	E-Mail, VIA	Management Team	E-Mail Team Meetings
2	Environmental Policy	Board of Corporate Quality AC	Head of Ecology	E-Mail, VIA	Plant Personnel Bottling Company	Participative Administration
3	Environmental Aspects and Impacts	Corporate Manager for Environmental Sustainability	Head of Ecology	Identification of Significant Environmental Impacts, Matrix for Environmental Aspects against the Process, and Matrix for Evaluation of Environmental Aspects	Management Team	E-Mail Team Meetings
4	National and International Legal Requirements. Federal, State, and Municipal Requirements	Federal, State, and Municipal legal and regulatory authorities	Head of Ecology	Legismex, Norlex	Involved Personnel	DocSystem and/or physical
5	Business Planning (Business Plan)	Board of Corporate Quality AC	Environmental Sustainability Corporate Manager	E-Mail, VIA	Head of Ecology	E-Mail, VIA
6	Objectives, goals, and environmental programs (Indicators)	Board of Corporate Quality AC	Head of Ecology	E-Mail, VIA	Plant Personnel Bottling Company	Participative Administration
7	Review by the Corporative Management	Board of Corporate Quality AC	Head of Corporative Ecology	E-Mail, VIA	Head of Ecology	E-Mail, Managerial Review Meetings
8	Review by Plant Management	Improvement team	Head of Ecology	E-Mail, VIA	Management Team	E-Mail, Managerial Review Meetings
9	Requirements for Training and Instruction	Board of Corporate Quality AC	Head of Ecology	Annual Training Program	Training Coordinator	E-Mail



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10	Planning for the design and development of projects at the plant	Production Manager Logistics Manager Sales Manager	Corporate Environmental Sustainability Manager Head of Ecology	Meeting of Macros and DocSystem Area	Head of Industrial Maintenance, Coordinator for Building Conservation, Safety Coordinator	Meeting of Macros and Areas
11	The Coca Cola Company	Environmental Sustainability Manager / Quality Assurance Manager / Head of Ecology	KORE bulletins and circulars, and manuals	Head of Ecology	DocSystem and/or physical	The Coca Cola Company
12	Responsible for process	Purchasing Coordinator	SAP	Management Team	E-Mail Team Meetings	Responsible for process
13	Purchasing Coordinator	Suppliers	E-Mail	Management Team	E-Mail Management Team Managerial Review	Purchasing Coordinator
14	Head of Ecology	Requestor	E-Mail Personal Communication	Purchasing Coordinator	E-Mail	Head of Ecology
15	Head of Ecology	Manager and Head Offices	Monthly Managerial Review	Manager of Corporate Environmental Sustainability	Environmental Performance Report Annual Operating Permit	Head of Ecology
16	Auditing Organism	Head of Ecology	E-Mail	Management Team High Management	E-Mail Team Meetings	Auditing Organism



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17	External Audits to the Environmental Administration System (Clean industry)	Federal Agency for the Protection of the environment PROFEPA	Head of Ecology	E-Mail	Management Team Responsible for Process	E-Mail Team Meetings
18	Internal Audits to the Environmental Administration System	Corporate Quality Manager	Head of Ecology	E-Mail	Management Team Responsible for Process	E-Mail Team Meetings
19	Preparation and Response in Case of an Emergency	Plant Personnel Head of Ecology	IMRC Spokesperson	E-Mail Telephone Communication Personal Communication	Federal, state, and municipal federal regulatory authorities: Corporate Arca Continental Coca Cola Mexico; Means of communication	E-Mail, Telephone Communication; Press Conference
20	Corrective actions	Internal Quality Auditor	Heads of Area	E-Mail	Heads and Coordinators	SACSYSTEM; E-Mail
21	Preventive Actions	Plant Personnel	Head of Quality Assurance	E-Mail Personal Communication	Heads and Coordinators	SACSYSTEM; E-Mail

